

Memo

June 2025

Dear Delegates, Officers and Guests;

We're trying something new this year. The registration link (with hotel reservation link included) can be found below. Additional information and helpful information is also included:

Other information included on this site includes:

A tentative draft conference agenda

**Hotel reservation information** (including helpful hints and who to contact at the hotel if you have problems with the reservation link)

Welcome letter from The Cleveland Orchestra musicians and Local 4

2025 Nominating Committee notice

**Conference hosting information** 

Guidelines to write a resolution

• Conference Registration:

The 2025 Conference will be held in-person from August 20 to 23, 2025 in Cleveland, Ohio at the Crowne Plaza Cleveland at Playhouse Square.

All attendees must pre-register.

## **Conference pre-registration link:**

## https://forms.gle/c5EyzhqWq2Mnuuqn6

## In-person attendees should register by July 28 to assure receipt of final conference information.

Touring orchestras should be aware of the following provision in the ICSOM Bylaws:

Section 2. (b) In the event a member orchestra is unable to send one of its own members as a delegate to a regular or special meeting of ICSOM because it will be engaged in a foreign or domestic tour at the time of such meeting, it may designate a member of another member orchestra to act as its proxy delegate, with all rights and privileges. The chairperson of such member orchestra shall notify its proxy delegate and the Secretary of ICSOM of such designation in writing.

Please be sure to communicate all information regarding delegate changes, alternate delegates, orchestra guests and local officers attending the conference to the ICSOM Secretary at <u>lar2vln@comcast.net</u> to assure you and your colleagues receive the final conference mailing in early August.

**Departure:** Aside from dealing with important conference business (bylaw changes and resolutions), important presentations still occur on the final day. **Delegates should not plan to leave the hotel until after 3PM Saturday to ensure your ability to participate in the business of the conference**.

**Be sure your orchestra is represented this summer**. If you are unable to attend the conference, please make sure an alternate delegate is elected who can attend. If your orchestra is sending an alternate delegate, or if members of your orchestra and/or local plan to attend the conference, be sure to notify the ICSOM Secretary ASAP.

<u>Hotel reservations must be made by Monday, July 28, 2025</u>. The hotel reservation link can be found on the ICSOM website under the 2025 Conference tab in the pre-registration form and hotel information sheet – PLEASE DO NOT USE ALTERNATE HOTEL BOOKING SITES AS IT WILL ADVERSLY AFFECT OUR NEGOTIATED BLOCK.

If you have any questions, please don't hesitate to contact me at <u>lar2vln@comcast.net</u>.

www.icsom.org

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